# inlingua Language Training Services 2024

More than 50 years
of language training expertise
at your fingertips

# Languages
# expand your world

**inlingua is one of the world's leading language training organizations.**

The legally independent centers are committed to high quality standards and uniform training principles using inlingua products and materials.

Thousands of private clients and employees of large and small companies, institutions and government offices benefit from the inlingua method of language training.

| | |
|---|---|
| **English** 10 | **Deutsch** 19 |
| **Español** 23 | **Français** 26 |
| **Italiano** 29 | |

## Contents

# The inlingua Method

The inlingua method is one of the key elements that contribute to learning success. It is based on decades of experience in language training and is continuously evolving to match the needs of a changing world.

The three main components of the inlingua method are:

**Communication First**

**inlingua Learning Materials**

**Language Trainers with Mother-Tongue Proficiency**

# Materials and Services

## Print

inlingua Course Books are designed as support material for language training sessions. They are adapted to suit the level, language structure, vocabulary and topic of the learner's choice.

## Audios

Each Course Book has audio exercices in the training session or for private practice. All audios are available for download on the inlingua website.

## Online Test

inlingua offers free online language placement testing. The test can be taken at any time online, and it is non-binding. If you wish, your results can be sent directly to your center of choice.

=  Digital Product

# inlingua®

# Materials and Services
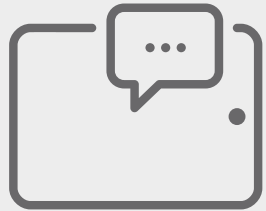
## e-books

Our *e-books* are cutting-edge, interactive apps providing access to personalized learning content that can be downloaded for study anywhere, at any time.

## Virtual Classroom (my.VC)

The virtual classroom enables learners to learn anywhere, at any time. Lessons take place online with a trainer and only require stable internet access and a computer with integrated audio and webcam.

## Online Learning (my.lab)

*my.lab* provides the opportunity to choose a customized learning path which meets individual needs and enables learners to continue learning outside the classroom. The integrated gamification features increase the study motivation and lead to rapid progress.

## Blended Learning

Blended learning comprises the best of both worlds: in-class and online learning. The blended learning approach can be tailored to create the optimal fit for customers looking for flexibility in their learning.

= Digital Product          = Online Service

# inlingua®
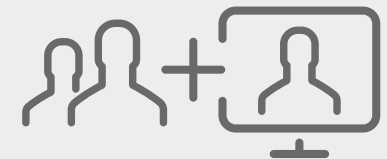
# CEFR Levels

**The Common European Framework of Reference (CEFR)**
This is an international standard for describing language competence. It describes language ability on a six-point scale, from A1 for beginners up to C2 for those who have mastered a language.

A1
A2
B1
B2
C1
C2

Beginner        Intermediate        Advanced

CEFR
COMMON EUROPEAN FRAMEWORK
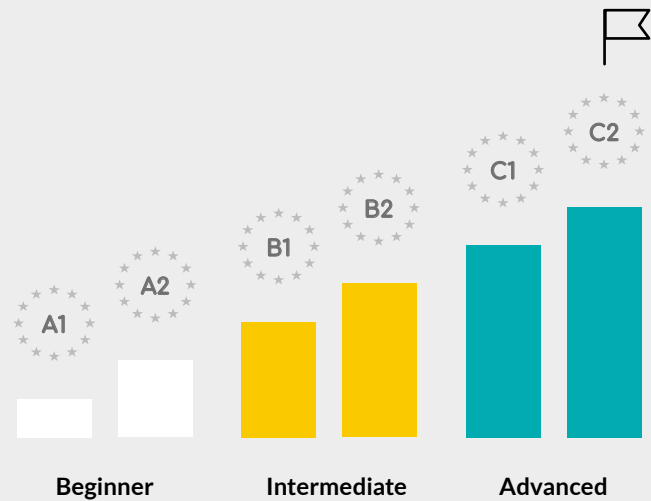
# Overview of Levels

| | inlingua | CEFR [1] | ALTE [2] | ACTFL [3] | Cambridge | TOEIC [4] | TOEFL [5] | IELTS [6] |
|---|---|---|---|---|---|---|---|---|
| ADVANCED | **5** | C2 | 5 | Superior | CPE | | | 8.0 - 9.0 |
| ADVANCED | **4** Step 2 Step 1 | C1 | 4 | Advanced High | CAE / BEC Higher | 945 | 110 - 120 | 7.0 - 8.0 |
| INTERMEDIATE | **3** Step 2 Step 1 | B2 | 3 | Advanced Mid | FCE / BEC Vantage | 785 | 87 - 109 | 5.0 - 6.5 |
| INTERMEDIATE | **2** Step 2 Step 1 | B1 | 2 | Advanced Low | PET / BEC Preliminary | 550 | 57 - 86 | 4.0 - 5.0 |
| BEGINNER | **1** Step 2 | A2 | 1 | Intermediate High Intermediate Low | KET | 225 | | |
| BEGINNER | **1** Step 1 | A1 | Breakthrough | Novice High Novice Low | | 120 | | |

[1] CEFR: Common European Framework of Reference for Languages
[2] ALTE:  Association of Language Testers in Europe
[3] ACTFL: American Council on the Teaching of Foreign Languages
[4] TOEIC: Test of English for International Communication
[5] TOEFL (IBT): Test of English as a Foreign Language (Internet-based Test)
[6] IELTS: International English Language Testing System

**The inlingua levels compared to international levels and levels used by academic institutions**

# inlingua Programs

inlingua offers a number of programs to meet the needs of its customers:

## General Program

For adults who need language skills for everyday communication

## Business Programs

Available for those who want to learn a language for professional purposes as quickly and efficiently as possible

## Business Modules

A range of programs dedicated to specific topics and needs for professional purposes

## Kids and Teens Programs

Available in English for children from the age of four

# English

Available inlingua programs and modules:

## Programs

| | |
|---|---|
| 11 | General English |
| 12 | Business English |
| 14 | BrushUp |
| 15 | DOTS First English 4+ |
| 16 | Bubbles 6+ |
| 17 | Junior 8+ |
| 18 | Go World 11+ |

## Modules

| | |
|---|---|
| 13 | Business English Modules |

**inlingua**®

## General Program

# English

This program is **for adults who need language skills for everyday communication**. It starts at the first level for learners who have no previous knowledge of English and leads up to the level of mastery (C2) of the Common European Framework of Reference (CEFR).

**CEFR**
COMMON EUROPEAN FRAMEWORK

## Available training materials and services

| | Course Book | Audios | my.VC | my.lab | e-book | Blended Learning | Placement Test |
|---|---|---|---|---|---|---|---|

| | A1 English 1 Step 1 | A2 English 1 Step 2 | B1 English 2 Step 1 + 2 | B2 English 3 Step 1 + 2 | C1 English 4 Step 1 + 2 | C2 English 5 |
|---|---|---|---|---|---|---|
| Course Book | ● | ● | ● | ● | ● | ● |
| Audios (MP3 Files) | ● | ● | ● | ● | ● | ● |
| Virtual Classroom (my.VC) including Trainer Resources | ● | ● | ● | ● | ● | ● |
| Online Learning (my.lab) | ● | ● | ● | ● | ● | ● |
| e-book | ● | ● | ● | ● | ● | ● |
| Blended Learning | ● | ● | ● | ● | ● | ● |
| Placement Test | ● | ● | ● | ● | ● | ● |
| | **BEGINNER** | | **INTERMEDIATE** | | **ADVANCED** | |

Available at the following CEFR Levels: C2 C1 B2 B1 A2 A1

# inlingua®

## Business Program

# Business English

This program is a special range of material aimed at people who want to learn **English for business** **or professional purposes** as quickly and efficiently as possible.

## Available training materials and services

| | Course Book | Audios | my.VC | my.lab | e-book | Blended Learning | Placement Test |
|---|---|---|---|---|---|---|---|

|  | A1 Business English 1 Step 1 | A2 Business English 1 Step 2 | B1 Business English 2 Step 1+2 | B2 Business English 3 Step 1+2 | C1 Business English 4 Step 1+2 |
|---|---|---|---|---|---|
| Course Book | ● | ● | ● | ● | ● |
| Audios (MP3 Files) | ● | ● | ● | ● | ● |
| Virtual Classroom (my.VC) including Trainer Resources | ● | ● | ● | ● | ● |
| Online Learning (my.lab) | ● | ● | ● | ● | ● |
| e-book | ● | ● | ● | ● | ● |
| Blended Learning | ● | ● | ● | ● | ● |
| Placement Test | ● | ● | ● | ● | ● |
| | **BEGINNER** | | **INTERMEDIATE** | | **ADVANCED** |

**CEFR** COMMON EUROPEAN FRAMEWORK

**BUSINESS ENGLISH 1**

Available at the following CEFR Levels:

C2
C1
B2
B1
A2
A1

## Modules

# Business English Modules

The modules are a range of programs **dedicated to specific topics and needs**. With 14 specialized topics available, learners can select subjects according to their interests. A basic level, consisting of 3 units is available for a fast-track approach, whereas the main module, with 6 units, provides a more in-depth approach. Selected Business English Modules are supported by online material allowing a convenient, flexible and customized blended learning approach.

| MODULES BASIC LEVEL (3 UNITS) | |
| --- | --- |
| Basic Business Correspondence | B1 |
| Basic Socializing Across Cultures | B1 |
| Basic Telephoning | B1 |
| Basic Meetings | B1 |
| Basic Negotiating | B1 |
| Basic Presentations | B1 |

| MODULES MAIN LEVEL (6 UNITS) | |
| --- | --- |
| Interview Skills | B1 |
| Socializing Across Cultures | B1 |
| Telephoning | B1 |
| Travel and Tourism | B1 |
| Business Correspondence | B2 |
| Meetings | B2 |
| Negotiating | B2 |
| Presentations | B2 |
| Banking | B2 |
| Business Writing | B2 |
| Finance | B2 |
| Human Resources | B2 |
| Managing Successful Meetings | B2 |
| Real Estate | B2 |

**CEFR**
COMMON EUROPEAN FRAMEWORK

C2

C1

B2

B1

A2

A1

Available at the following CEFR Levels:

\* Available for the modules Presentations and Negotiating

Course Book   Audios   my.VC\*   my.lab   e-book\*   Blended Learning   Placement Test

## Program

# BrushUp

This program is **for learners who have a reasonable knowledge of English but need to review selected basic structures**. It is specifically designed to meet the needs of learners who learned the language some time ago but have since had little or no practice. The program covers some general and business themes.

## Available training materials and services

| Course Book | Audios | my.lab | e-book | Blended Learning | Placement Test |

**CEFR**
COMMON EUROPEAN
FRAMEWORK

English
BrushUp

inlingua®

For ages
4 - 5

**Kids Program**

# DOTS First English

The DOTS program is for children between 4 - 5 years old and based on their cognitive development and needs. In-class time is spent learning through acting, singing, saying rhymes and interacting with the material and each other. DOTS promotes faster and more effective learning than other methods and is just plain fun!

More Information:
www.inlingua.com/language-courses-kids/#DOTS

# inlingua®
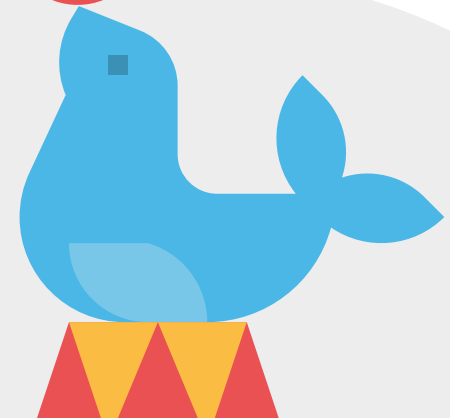
For ages
**6 - 8**

incl. Audios

## Kids Program

# Bubbles

The Bubbles program promotes self-confidence in the use of a new language and interaction with others. This program follows directly from DOTS and is suitable for children between 6 and 8 years old.

Available training materials and services:

| A1 | A1 |
|---|---|
| Bubbles 1 Ages 6 - 7 | Bubbles 2 Ages 7 - 8 |
| Course Book | Course Book |
| Workbook | Workbook |
| Audios | Audios |
| **BEGINNER** | |

**CEFR**
COMMON EUROPEAN
FRAMEWORK

C2

C1

B2

B1

A2

A1

Available at the following CEFR Levels:

**For ages**
# 8 - 10

**CEFR**
COMMON EUROPEAN FRAMEWORK

## Kids Program

# Junior

Between the ages of 8 and 10 years old, children are making big cognitive leaps in their learning. The Junior program supports this and continues to build and improve vocabulary as well as provide support for additional skills such as reading and writing.

Available training materials and services:

| | A1<br>Junior 1<br>Ages 8 - 9 | A2<br>Junior 2<br>Ages 9 - 10 |
|---|---|---|
| Course Book / Workbook | ● | ● |
| Audios (MP3 Files) | ● | ● |
| Virtual Classroom (my.VC) including Trainer Resources | ○ | ○ |
| Online Learning (my.lab) | ○ | ○ |
| e-book | ○ | ○ |
| Blended Learning | ○ | ○ |
| Placement Test | ○ | ○ |
| **BEGINNER** | | |

C2
C1
B2
B1
A2
A1

Available at the following CEFR Levels:

# inlingua®

**For ages**
## 11 - 14

## Teen Program

# Go World

Created for the pre-teen, and/or early teen stages of their lives (11 – 14 years), Go World motivates and prepares children for the next stage of language learning and is an ideal supplement to language lessons at school.
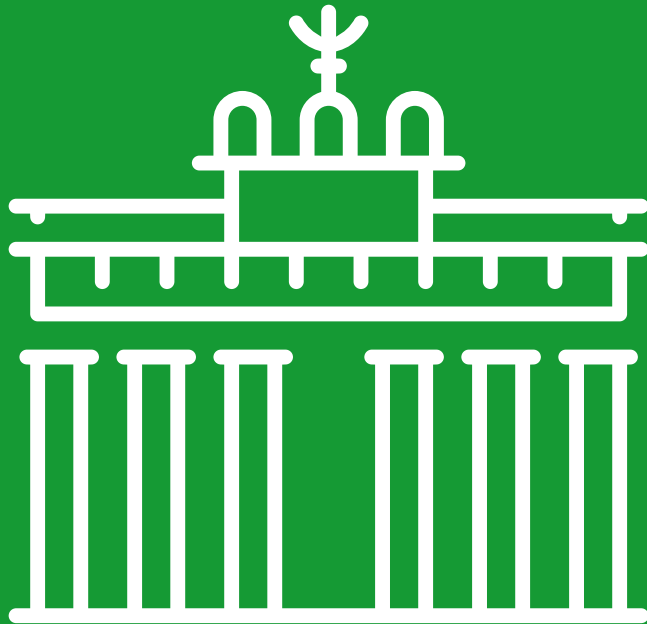
Available training materials and services:

**CEFR**
**COMMON EUROPEAN FRAMEWORK**

|  | A2 Go World 1 Ages 11 - 12 | B1 Go World 2 Ages 13 - 14 |
|---|---|---|
| Course Book | ● | ● |
| Audios (MP3 Files) | ● | ● |
| Virtual Classroom (my.VC) including Trainer Resources | ○ | ○ |
| Online Learning (my.lab) | ○ | ○ |
| e-book | ○ | ○ |
| Blended Learning | ○ | ○ |
| Placement Test | ○ | ○ |
| | **BEGINNER** | **INTERMEDIATE** |

C2
C1
B2
B1
A2
A1

Available at the following CEFR Levels:

# Deutsch

Available inlingua programs and modules:

## Programs

20    Deutsch

21    Deutsch im Beruf

## Modules

22    Deutsch Module

# inlingua®

## General Program

# Deutsch

The program is for adults who need **language skills for everyday communication**. It starts at the first level for learners who have no previous knowledge of German and leads up to the level of independent speaker (B2) of the Common European Framework of Reference (CEFR).

**CEFR**
COMMON EUROPEAN FRAMEWORK

## Available training materials and services

Course Book · Audios · my.VC · my.lab · e-book · Blended Learning · Placement Test

|  | A1 Deutsch 1 Schritt 1 | A2 Deutsch 1 Schritt 2 | B1 Deutsch 2 Schritt 1-2 | B2 Deutsch 3 Schritt 1-2 |
|---|:---:|:---:|:---:|:---:|
| Course Book | ● | ● | ● | ● |
| Audios (MP3 Files) | ● | ● | ● | ● |
| Virtual Classroom (my.VC) including Trainer Resources | ● | ● | ● | ● |
| Online Learning (my.lab) | ● | ● | ● | ● |
| e-book | ● | ● | ● | ● |
| Blended Learning | ● | ● | ● | ● |
| Placement Test | ● | ● | ● | ● |
|  | **BEGINNER** | | **INTERMEDIATE** | |

C2
C1
B2
B1
A2
A1

Available at the following CEFR Levels:

**Business Program**

# Deutsch im Beruf

This program focuses on **communication in common work situations**. It follows the progression of the European Framework of Reference (CEFR) and guides the learners quickly to their desired learning goals.

**CEFR**
COMMON EUROPEAN FRAMEWORK

## Available training materials and services

| | Course Book | Audios | my.lab | Blended Learning | Placement Test |

| | B1 Deutsch im Beruf 1 Schritt 1 | B1 Deutsch im Beruf 1 Schritt 2 | B2 Deutsch im Beruf 2 Schritt 1 | B2 Deutsch im Beruf 2 Schritt 2 |
|---|:---:|:---:|:---:|:---:|
| Course Book | ● | ● | ● | ● |
| Audios (MP3 Files) | ● | ● | ● | ● |
| Virtual Classroom (my.VC) including Trainer Resources | ○ | ○ | ○ | ○ |
| Online Learning (my.lab) | ● | ● | ● | ● |
| e-book | ○ | ○ | ○ | ○ |
| Blended Learning | ● | ● | ● | ● |
| Placement Test | ● | ● | ● | ● |
| **INTERMEDIATE** | | | | |

Available at the following CEFR Levels:

C2
C1
B2
B1
A2
A1

**inlingua**®

## Modules

# Deutsch Module

The modules are programs **dedicated to specific topics and needs.** Learners at level B1 or B2 can select from two specialized modules according to their level.

C2
C1
B2
B1
A2
A1

## Available training materials and services

| | Course Book | Audios | Placement Test |
| | | | |

| | B1<br>Telefonieren Grundkurs | B1<br>E-Mail und Schriftverkehr Grundkurs | B2<br>Telefonieren Aufbaukurs | B2<br>E-Mail und Schriftverkehr Aufbaukurs |
|---|---|---|---|---|
| Course Book | ● | ● | ● | ● |
| Audios (MP3 Files) | ● | ● | ● | ● |
| Virtual Classroom (my.VC) including Trainer Resources | ○ | ○ | ○ | ○ |
| Online Learning (my.lab) | ○ | ○ | ○ | ○ |
| e-book | ○ | ○ | ○ | ○ |
| Blended Learning | ○ | ○ | ○ | ○ |
| Placement Test | ● | ● | ● | ● |
| | **BEGINNER** | | **INTERMEDIATE** | |

**CEFR**
COMMON EUROPEAN FRAMEWORK

# Español

Available inlingua programs and modules:

## Programs

24    Español

## Modules

25    Módulos Españoles

**inlingua**®

## General Program

# Español

The program is for adults who need **language skills for everyday communication**. It starts at the first level for learners who have no previous knowledge of Spanish and leads up to the level of independent speaker (B2) of the Common European Framework of Reference (CEFR).

## Available training materials and services

| Course Book | Audios | my.VC | my.lab | e-book | Blended Learning | Placement Test |
|---|---|---|---|---|---|---|

|  | A1<br>Español 1<br>Step 1 | A2<br>Español 1<br>Step 2 | B1<br>Español 2* | B2<br>Español 3* |
|---|---|---|---|---|
| Course Book / Workbook | ● | ● | ● | ● |
| Audios (MP3 Files) | ● | ● | ● | ● |
| Virtual Classroom (my.VC) including Trainer Resources | ● | ● | ● | ● |
| Online Learning (my.lab) | ● | ● | ● | ● |
| e-book | ● | ● | ○ | ○ |
| Blended Learning | ● | ● | ● | ● |
| Placement Test | ● | ● | ● | ● |
| | **BEGINNER** | | **INTERMEDIATE** | |

CEFR
COMMON EUROPEAN FRAMEWORK

\*  Online material

Available at the following CEFR Levels:

C2
C1
B2
B1
A2
A1

# inlingua®

## Modules

# Módulos Españoles

The modules are programs **dedicated to specific topics and needs.** Learners at level B1 or B2 can select from two specialized modules according to their level.

**CEFR**
**COMMON EUROPEAN FRAMEWORK**

## Available training materials and services

| | Course Book | Audios | Placement Test |
|---|---|---|---|

| | B1 Comunicación telefónica Básico | B1 Correspondencia comercial Básico | B2 Comunicación telefónica Avanzado | B2 Correspondencia comercial Avanzado |
|---|---|---|---|---|
| Course Book | ● | ● | ● | ● |
| Audios (MP3 Files) | ● | ● | ● | ● |
| Virtual Classroom (my.VC) including Trainer Resources | ○ | ○ | ○ | ○ |
| Online Learning (my.lab) | ○ | ○ | ○ | ○ |
| e-book | ○ | ○ | ○ | ○ |
| Blended Learning | ○ | ○ | ○ | ○ |
| Placement Test | ● | ● | ● | ● |
| | **BEGINNER** | | **INTERMEDIATE** | |

# Français

Available inlingua programs and modules:

## Programs

## Modules

# inlingua®

## General Program

# Français

The program is for adults who need **language skills for everyday communication**. It starts at the first level for learners who have no previous knowledge of French and leads up to the level of independent speaker (B2) of the Common European Framework of Reference (CEFR).

## Available training materials and services

| Course Book | Audios | my.VC | my.lab | e-book | Blended Learning | Placement Test |
|---|---|---|---|---|---|---|

| | A1 Français 1 Etape 1 | A2 Français 1 Etape 2 | B1 Français 2 Etape 1+2 | B2 Français 3* |
|---|---|---|---|---|
| Course Book / Workbook | ● | ● | ● | ● |
| Audios (MP3 Files) | ● | ● | ● | ● |
| Virtual Classroom (my.VC) including Trainer Resources | ● | ● | ● | ○ |
| Online Learning (my.lab) | ● | ● | ● | ● |
| e-book | ● | ● | ● | ○ |
| Blended Learning | ● | ● | ● | ● |
| Placement Test | ● | ● | ● | ● |
| | **BEGINNER** | | **INTERMEDIATE** | |

**CEFR** COMMON EUROPEAN FRAMEWORK

\* Online material
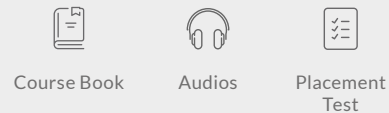
C2 C1 B2 B1 A2 A1

Available at the following CEFR Levels:

# inlingua®

## Modules

# Modules Français

The modules are programs **dedicated to specific topics and needs.** Learners at level B1 or B2 can select from two specialized modules according to their level.

## Available training materials and services

| | Course Book | Audios | Placement Test |
|---|---|---|---|

| | B1 Communication téléphonique Elémentaire | B1 Correspondance profesionnelle Elémentaire | B2 Communication téléphonique Avancé | B2 Correspondance profesionnelle Avancé |
|---|---|---|---|---|
| Course Book / Workbook | ● | ● | ● | ● |
| Audios (MP3 Files) | ● | ● | ● | ● |
| Virtual Classroom (my.VC) including Trainer Resources | ○ | ○ | ○ | ○ |
| Online Learning (my.lab) | ○ | ○ | ○ | ○ |
| e-book | ○ | ○ | ○ | ○ |
| Blended Learning | ○ | ○ | ○ | ○ |
| Placement Test | ● | ● | ● | ● |
| | **BEGINNER** | | **INTERMEDIATE** | |

**CEFR** COMMON EUROPEAN FRAMEWORK

Available at the following CEFR Levels: C2 C1 B2 B1 A2 A1

# Italiano

Available inlingua programs:

**Program**

# inlingua®

## General Program

# Italiano

The program is for adults who need **language skills for everyday communication**. It starts at the first level for learners who have no previous knowledge of Italian and leads up to the level of independent speaker (B2) of the Common European Framework of Reference (CEFR).

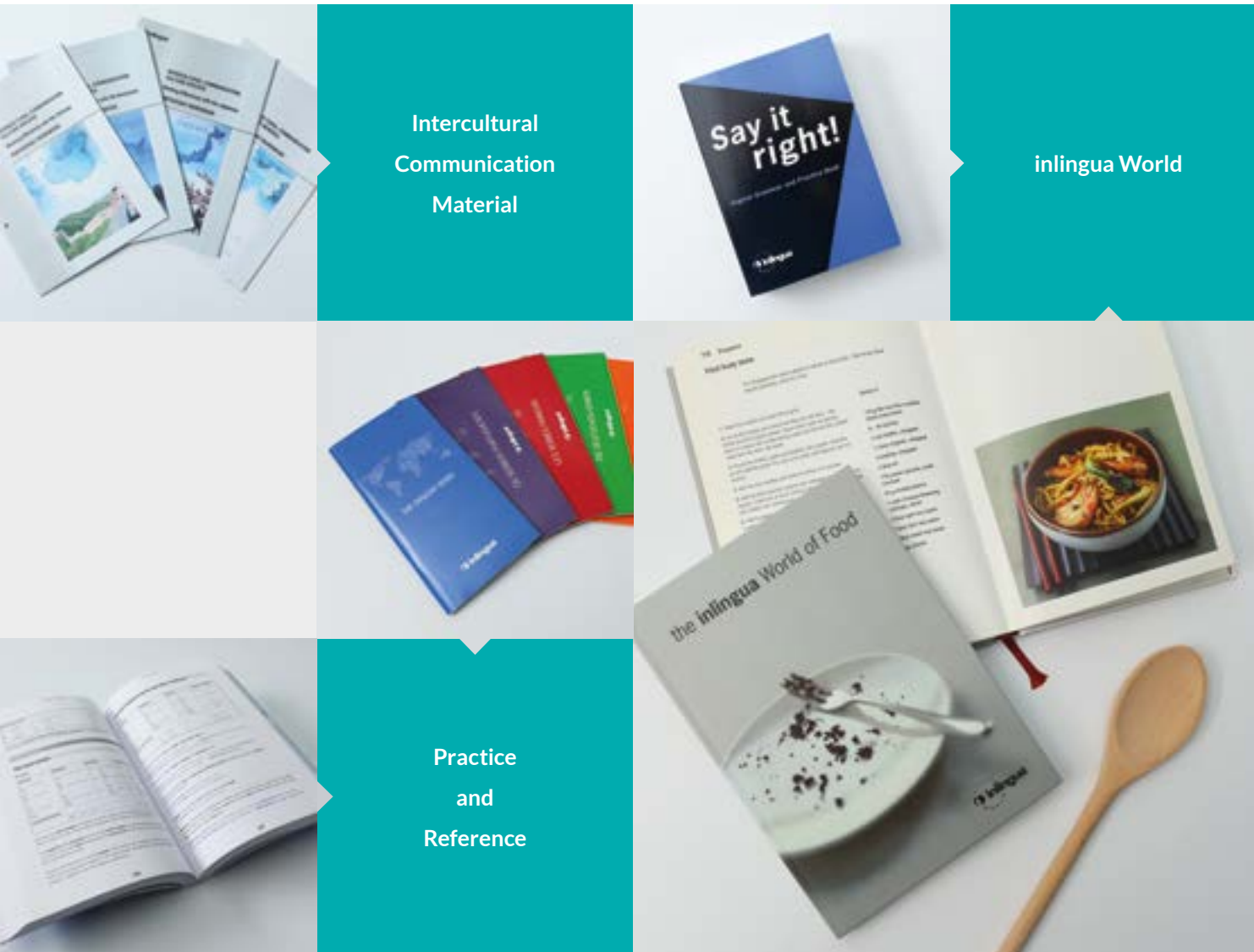## Available training materials and services

| Course Book | Audios | my.VC | my.lab | e-book | Blended Learning | Placement Test |

|  | A1 | A2 | B1 | B2 |
|---|---|---|---|---|
|  | Italiano 1 Fase 1 | Italiano 1 Fase 2 | Italiano 2* | Italiano 3* |
| Course Book / Workbook | ● | ● | ● | ● |
| Audios (MP3 Files) | ● | ● | ● | ● |
| Virtual Classroom (my.VC) including Trainer Resources | ● | ● | ○ | ○ |
| Online Learning (my.lab) | ● | ● | ● | ● |
| e-book | ● | ● | ○ | ○ |
| Blended Learning | ● | ● | ● | ● |
| Placement Test | ● | ● | ● | ● |
|  | BEGINNER | | INTERMEDIATE | |

**CEFR** COMMON EUROPEAN FRAMEWORK

ITALIANO 1

\* Online material

Available at the following CEFR Levels:

C2
C1
B2
B1
A2
A1

**Intercultural Communication Material**

**inlingua World**

**Practice and Reference**

# Other Materials

### Intercultural Communication Material

- Ready for Chinese
- Culture General Program (one or two days)
- Kulturspezifisch: Wie man mit chinesischen Partnern effektiv zusammenarbeitet

### inlingua World

- The inlingua World of Food Cookbook
- Say it Right! English Grammar and Practice Book

### Practice and Reference

- The English Verbs
- Los verbos españoles
- Les verbes français
- Die deutschen Verben
- I verbi italiani

# inlingua®

## Need further information?

**inlingua International Ltd.**

Belpstrasse 11

CH-3007 Bern

Switzerland

T +41 31 388 77 77

service@inlingua.com

www.inlingua.com

The contents of this brochure are subject to change and availability.
Please contact your local center.